

# CALLING FOR EMPTY BOWLS

# VOLUNTEERS

## 2022



### EVENT SET UP:

- Pickup of ceramic bowls from Crackpot Studios and delivery to St.Mildred's Lightbourn School.

- Set up of bowls, tables & event signage

**Date: Friday, November 4th 1:00PM - 4:00PM**

### GREETERS:

- Welcome guests and Home Suite Hope families

- Direct attendees where to go (i.e., registration table, bowl pickup, washrooms, etc)

- Direct sponsors to allocated tables

- Direct soup vendors to kitchen

**Date: Sunday, November 6th 10:00AM - 2:30PM**

### RUNNER:

- Ensure soup vendors have all necessary supplies on hand and get necessary supplies at their request (i.e., grab more spoons or bowls for their table)

- Assist soup vendors with maintaining a clean area

**Date: Sunday, November 6th 10:30AM - 2:30PM**

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### BOWL TABLE ATTENDANT:

- Hand out ceramic bowls to attendees in exchange for their ticket

**Date: Sunday, November 6th 11:00AM - 2:30PM**

### PARKING ATTENDANT:

- Assist with directing vehicles where to park  
- Direct attendees to event entrance

**Date: Sunday, November 6th 11:00AM - 2:30PM**

### EVENT TEARDOWN:

- Dismantle tables  
- Clean up garbage  
- Take down event signage (indoor and outdoor)  
- Remove event decor  
- Pack up materials to be transported back to Home Suite Hope

**Date: Sunday, November 6th 2:30PM - 5:00PM**

### DESSERT/DRINK TABLE ATTENDANT:

- Give out desserts and drinks to event attendees

**Date: Sunday, November 6th 11:00AM - 2:30PM**

**To learn more about volunteering or to sign up, please email [MelissaF@homesuitehope.org](mailto:MelissaF@homesuitehope.org)**

